

WMBC Board Meeting Date: February 4, 2014

Members Present: Barbara K., Hale H. , Matt D., Val T., Kevin M., Thad Q., Eric B., Hannah N., Nicola M., Andrew Olive,

Members not present: Blake T. (pre-arranged)

Agenda item:	Discussion Points:	Action Taken:
<p>Approve January meeting minutes –</p> <p>5 minutes</p>		<p>To be discussed at the next board meeting</p>
<p>Action item review – recap of board retreat</p> <p>30 minutes</p>	<p>Review of action items developed during the board retreat. Items include the following:</p> <ul style="list-style-type: none"> ● Community Involvement ● Trail Construction and Design ● Advocacy in Whatcom County 	<p>Kevin motioned to approve Trail Construction and Design action items. Barbara seconds. All were in favor.</p> <p>Val motioned to approve Community Involvement action items. Kevin seconds. All were in favor.</p> <p>Matt motioned to approve Advocacy in What com County action items. Val seconds. All were in favor.</p>
<p>WMBC fundraising document – Eb and Kevin</p> <p>15 – 20 minutes</p>		<p>To be discussed at the next board meeting</p>
<p>Approval of WWU fundraising proposal</p> <p>15 minutes</p> <p>Matt</p>	<p>WWU design group is working on video and multi media project for WMBC.</p> <p>Finished product expected at the end of March.</p>	<p>Board input will be provided to guide production.</p>
<p>Budget specifics of 100 hr a month Trail Director</p> <p>Matt</p>	<p>Discussion of other possible paid positions in the future including bookkeeper and executive director.</p> <p>Discussion of fundraising for full time position.</p>	<p>Kevin motioned to increase the paid time for the Trail Director to 100hrs and that 25% of his time will include time spend fundraising. Val seconds. All were in favor.</p>

	<ul style="list-style-type: none"> - Finding alignment with donors and WMBC as to where are money is going. <p>Discussion as to whether to pursue a 100hr position for trail director, or fulltime or dividing those hours with a fundraising coordinator?</p>	
<p>Trail Director update</p> <p>3 hours</p> <p>EB</p>	<p>Pump track proposals.</p> <p>Logging update</p>	
<p>Education Director ideas –</p> <p>10 minutes</p> <p>Hale</p>	<p>Meeting w/ key volunteers involved in education.</p> <p>Exploring a standardized instructor training program.</p>	
<p>Questions, Comments,</p>	<p>Info from the Bookkeeper (Hannah):</p> <ul style="list-style-type: none"> - WMBC must now ask for sales tax - Reimbursement forms have been developed for volunteer reimbursement. - Merchandise can be now sold via credit card reader during events. - Need to develop a budget for building materials, merchandise, etc. 	